

## **EXPULSION POLICY**

Unfortunately, there are sometimes reasons we have to expel a child from our program either on a short term or permanent basis. We want you to know we will do everything possible to work with the family of the child(ren) in order to prevent this policy from being enforced. The following are reasons we may have to expel or suspend a child from this center:

### **IMMEDIATE CAUSES FOR EXPULSION**

The child is at risk of causing serious injury to other children or himself/herself.

Parent threatens physical or intimidating actions toward staff members.

Parent exhibits verbal abuse to staff in front of enrolled children.

### **PARENTAL ACTIONS FOR CHILD'S EXPULSION**

Failure to pay/habitual lateness in payments.

Failure to complete required forms including the child's immunization records.

Habitual tardiness when picking up your child.

Verbal abuse to staff.

### **CHILD'S ACTIONS FOR EXPULSION**

Failure of child to adjust after a reasonable amount of time.

Uncontrollable tantrums/ angry outbursts.

Ongoing physical or verbal abuse to staff or other children.

### **SCHEDULE OF EXPULSION**

If after the remedial actions have not worked, upon first offense, a written notice will be given to the parent and the child will serve a detention on that day in aftercare. In

the event of a second offense, aftercare services will be suspended for one week.

After a third offense, aftercare services will be suspended for the rest of the year.

### **A CHILD WILL NOT BE EXPELLED**

If a child's parent(s):

Made a complaint to the Office of Licensing regarding a center's alleged violations of the licensing requirements.

Reported abuse or neglect occurring at the center.

Questioned the center regarding policies and procedures.

Without giving the parent sufficient time to make other child care arrangements.

### **PROACTIVE ACTIONS THAT CAN BE TAKEN IN ORDER TO PREVENT EXPULSION**

Staff will try to redirect child from negative behavior.

Staff will always use positive methods and language while disciplining children.

Staff will consistently apply consequences for rules.

Child will be given verbal warnings.

Child will be given time to regain control.

Child's disruptive behavior will be documented and maintained in confidentiality.